

Haine PTO
Executive Board Meeting
September 20, 2011

The meeting was called to order by Chris Sherry at 7:08 pm.

Members present were: Chris Sherry, Jamie Seghal, Stacey Morgan, Diane Becker, Margie Beggy, Lynn McGinnis, Kyra Bobak, Steve Smith, Sharon McSwaney, Megan Anderson, Marissa Casciato, Julie Mann, Ronald Noonan, Emily Hackworth, Debbie Zimmerman, Lisa Augustine, Chris Bablak, Shannon Luther, Brandie Oldaker, Kara Challingsworth, Kathy Frye, Danae West, Shellie Henrie and Nicole Snyder.

Introductions were made by the Board Members. All were advised to pick up any information needed to update the binders from the table.

Secretary's Report

The request to approve June minutes was made in a motion by Lynn McGinnis and seconded by Kathy Frye all agreed and the motion passed. Thank you cards from the teachers who expressed their tanks and appreciation for the Teachers Luncheon were passed around.

Principal's Report

Kyra Bobak acknowledged the school year was off to a great start. She thanked the PTO for all of the support and Red Shirt Volunteers, who were mentioned in the Cranberry Patch newsletter, copies were passed around to view the article. She is very thankful of all the Cafeteria Volunteers for the extra support they are giving, a much needed extra set of hands.

She reiterated the new 5 day Cycle implemented this school year, reminding it is a 5 day cycle not a weekly cycle. With this new cycle they have been able to add a 35 minute time for Enrichment and Support service and the children will be working with all teachers rotating which will begin October 5th at this time they are doing a Round Robin with the classes.

NWEA testing has started and teachers will correspond with the results and goals.

Two new programs have been housed at Haine Elementary – Lifeskills and Headstart which is Pre-K.

Literacy Kick Off is scheduled and the theme this year is Rock n Read.

September 30th is the Olweus Kick Off.

The new entrance to the Haine Elementary School is in progress.

Mrs. Bobak thanked the PTO for the additional funds which were used to purchase 4 new Smart boards one in each grade 1 – 4 and partial funding of the Sensory Room.

Steve Smith Thanked the PTO for all of the time we put in to the school. He stated the 5th grade has 14 classes with 25-26 students each which is the largest class yet. The 6th grade has 12 teams this year itself.

Mr. Conlon the librarian will be out until mid January and the library has a substitute, Ms Megan Kelly. The new computer teacher is Ranell Rowe and Erica Drenin was added for Autistic Support.

New Construction is in progress for The Middle School office. Julie will be in the Front Office where parents can enter the building and scan their photo ID prior to entering the building, Dolly will remain in the original office.

NWEA testing in the Middle School will run September 12 – October 7, 2011.

Parent Academy will begin October 6, 2011 at 6:30pm with Jim Jordan of Olweus as the first speaker. Various topics will run throughout the year. He passed out copies of the Parent Academy pamphlet.

The Sensory Room which was entirely funded by the PTO has been completed and Mrs. Smith's Guidance Councilor's Suite which was partially funded by the PTO as well has been also set up.

Mr. Smith announced Marissa Casciato will continue as a Middle School teacher representative and joining her will be Julie Mann.

He also announced the new Superintendant Tracy Vitale for SVSD and to check the website daily for updates.

Teacher's Report

Marissa Casciato and Julie Mann both thanked the PTO for the Support at school and home. They also thanked the PTO for the Teachers Luncheon. They added the day will include an Activity Period to meet various days, these are to bring out non academic interests of the students.

Megan Anderson and Sharon McSwaney also thanked the PTO for the Teachers Luncheon, all of the help with the first days of school and the \$25.00 teacher start up funds.

President's Report

- Chris Sherry suggested the teachers send an email for any home help they may need for the classrooms, Stacey Morgan will reach out and schedule these needs. She also stated the Fundraiser is underway with a due date of September 30, 2011 and any teacher with 70% participation will receive an incentive and Chris reminded that all Parent Packets were due September 23, 2011
- PTO members are required as stated in the By-Laws to be members paying the \$3.00 fee.
- Chris reviewed copy procedures and hours.

- Volunteer forms are required by all who are coming to the school for any assistance, classroom, cafeteria and library. These need to be signed and turned into the office. The PTO will begin adding these as needed.
- Chris reminded all to sign in and welcomed the visitors present.
- Picture Day is set for October 5, 2011 in the Middles School/October 6, 2011 in the Elementary School.

Treasurer's Report

Margie Beggy reported on the following:

She has been receiving receipts for the teacher start up funds and is writing the checks she asked the teacher reps to please let the teachers know we need the teacher's first and last names along with the room# on the request. She asked the teachers reach out to the others as she received 2 requests with no information, the receipts are dated the end of July and one for September 8, 2011. She encouraged they remind the teachers the fund are there, last year 25% of the teachers did not use the monies. They have until October 30, 2011 to use the funds.

Financials are complete for the summer months through August 2010/2011 school year.

The changes to the Budget reflect the removal of Holiday Shop, McKeever and Save for America programs as well as adding the Lowes Grant which was used by the Elementary School for the courtyard and the Highmark Grant which was used for the ES Olweus Program.

Green Check Request Forms are used to reimburse PTO members. Teachers are to use Orange Forms for Field Trip Requests. Just a reminder for the teacher reps that every student is allotted \$15 for field trips again this year.

Since we are Tax Exempt and the forms are available in the PTO Mailbox she will not reimburse any tax paid.

She asked all committees who will be depositing monies see her to review policy as well as requesting start up monies.

Vice President's Report

Stacey Morgan thanked all for the support with the Red Shirt Days and Cafeteria volunteers. She stated Emily had put together some suggestions to help run this process smooth and will be reviewed. She also said she was making the schedules for Library help.

Chris announced that the Schools had lost our Library Aide and a Building Aide.

Diane Becker thanked all for the articles contributed. The deadline for the October Newsletter is September 21, 2011.

She thanked everyone for the warm welcome to the PTO.

Committee Reports

Fundraiser

Kara Challingsworth reported the Kick Off on the 14th went well and is just waiting for the packet turn in on the 30th.

Chris also stated to make sure donations are deposited separate but still used toward teacher participation.

Chris also took this time to thank Brandie for the 50 hours volunteered and the 750.00 donation from Verizon received because of her volunteer hours.

Book Fair

Emily Hackworth asked for any volunteers who are needed for the upcoming fall book fair which Kickoff is scheduled for Tuesday October 18, 2011. Flyers will go out about a week before.

She also said she spoke to the ES art teacher who is looking for any shoes, other than baby shoes or flip flops that are needed for an art project by October 30, 2011.

Spirit Wear

Kathy Frye announced October 11 is the start of Spirit Wear. Orders are due on October 26, 2011 and the logo appears on the website. Chris suggested a display be set at the Book Fair Kick Off.

Family Fun

Brandie Schandelmeier announced the first Family Fun Night is to be October 25, 2011 with a Bingo at 7:00pm. She is asking for volunteers for the tables and checking the cards. Margie reminded her to reach out to the teachers for additional volunteers. They are asking for donations of prizes and possibly dessert items.

TAG

Danae West announced TAG will begin October 2011 and they are looking for parents to present. She reviewed the Art pieces which have been selected that are shown in the hallway behind the cafeteria where the children line up after lunch. She said all information is in the TAG bag and it is a great way to interact and teach the children about the art pieces.

General Reminders:

Chris stated to make sure anything that is sent home has approval of Jamie or Chris and Michelle Ellis. She also asked that a copy of all is sent to the office since the secretaries receive many questions.

Q&A

Question: Is the McKeever 5th Grade Trip out?

Answer: Yes. Mr. Smith stated the funding was cut from the budget.

Question: Will there be anything to replace it?

Answer: Mr. Smith stated a Rain Water Program and a Recycling Program will be added. He further stated a day trip will be made to McKeever and possibly many will go again in May however none of the dates will include the sleepover.

Chris ended the meeting by thanking Shellie Henrie for a terrific job done with the Teachers Luncheon.

The next meeting is scheduled for October 11, 2011.

The meeting was adjourned at 8:22 pm.