

**General Board Meeting Minutes**  
**November 19, 2015**  
**9:15am - Cafeteria**

Call to Order: Kara called the meeting to order at 9:15am

Present: Kara Challingsworth, Jessica Moslander, Jenn McNanny, Lynn McGinnis, Valarie Killgore, Dave Lovett, Teresa Miklos, Janell Malichky, Tiffany Cowher, Chris Sherry, Shawna Lemke, Alicia Michaels, Stacy Stohon, Cherie Zirpoli, Jill Halaprin, Mr.D, Mrs. White, Mrs.Doggrell, Lisa Swift, Jodi Vanleer

Secretary: Approval of October Minutes Alicia Michaels made a motion to approve minutes, Dave Lovett & Shawna Lemke seconds the motion, minutes approved.

Principals:

Mrs. Toy:

Mr. D:

Mrs. White: thank everyone for holiday shop, students loved it! 1st grade play was so cute! thank you for bus driver app.

making good choices on the bus and you could earn a gift card! they try to make a big deal about it!

positive cafeteria behavior are the green stars in the hallway

openings for sub teachers!! look for info on the website

field trips - looking into a couple more

they did pack bags at the lighthouse mission, the children in the program for the weekend and for thanksgiving

Mrs. Doggrell:STEMfems - had about 90 girls, we switched locations. Thank You for parent support. Will need about 3 volunteers, maybe more

Thank You for all you do to support all our programs

Teacher Reps:

HES: Mrs. Rengers: thanked us for the doc cameras

HMS:

President: -Thank you: Amanda for doing a great job with publicity! We've had many articles in the Cranberry Eagle, Journal and Seneca Valley Facebook page! Jenn and Jessica for taking on the database. Lynn and Lisa for a great pick up day and drive for kids!

\*Kara reported: Thanked principals and committees for the hard work and support.

Thank you for the short notice in the change of the PTO meeting.

We have had great publicity lately, Thanks Amanda for the great work.(passed around articles)

thanks to everyone for doing such a great job!

Thanked the two new co-chairs for coming, Lisa Swift & Jodi Vanleer

Parliamentarian:

Secretary: -Thank you for Dolly's gift

1<sup>st</sup> VP of Volunteers: -Library volunteers – 15 new library volunteers!!!

-Membership dues to date \$937  
\*Jessica reported: 282 members  
will get directory out in December

2<sup>nd</sup> VP Publicity: -Decembers Newsletter deadline Nov 28th  
-PTO manager emails – weekly reminders  
-HNN  
-“Likes” on Facebook 352!!

3<sup>rd</sup> VP of Fundraising: -Drive for Kids – raised \$650  
\*Lynn reported: some nice gift baskets for donations in our community, it was fun! thank you!  
Does your company match volunteer hours?

Treasurer: -Treasurers report  
-Where are we at with IRS  
\*Dave reported: Tax bill in the mail saying we owe IRS \$600.00 from 2012, waiting to hear back from accountant.  
when doing deposits emily him with amount and what committee

#### Committees:

Assemblies: -Nov 3rd \$442,690.04/\$250.00 = 1770 students  
\*Teresa reported: Finally spending the SEED money, getting two free assemblies for HMS & HES from PGH Zoo  
part of the walk a thon brought many volunteers  
career day and possibly mad cat puppets for HES  
Cultural day - HMS wants to do something different this year, if you have ideas bring them up

Kara reported:

Banking: -23 bankers depositing a total of \$570  
-2<sup>nd</sup> and 4<sup>th</sup> Thursday's of the month  
-Next Banking Dec. 10<sup>th</sup>

Kara reported

Beach Blast: June 2, 2016  
\*they have met

Book Fair: -LY \$10,000.98  
-Fall Book Fair raised over \$5,500  
-Sold over 2,254 books  
-Provided over 135 books for Students in need  
-Gave 1<sup>st</sup>-4<sup>th</sup> grade teachers \$430/grade to purchase reading materials  
-Will give 5<sup>th</sup> and 6<sup>th</sup> grades same after Winter Fair  
-Winter Kick-off Feb 25<sup>th</sup>  
Had 135 books for kids in need,  
made \$500.00 than last fall!!  
using older books for BINGO  
getting ready for feb book fair will be Peace Love & Books

Kara reported

Box Tops/Tysons:-LY \$7169.50

-Collected 169 Tyson, 21,110 Box Tops earning us \$2,110 for this contest  
-Balance as of Nov 11<sup>th</sup>: \$3,603.70  
-Winning classrooms: #25, Mrs. Clay with \$1,418 and #302, Mrs. Kramer with 1,182  
\*should be getting check for \$2111.00, hoping next contest will be bigger.

Kara reported

Campbells: -Ending Balance Nov. 3rd: Points 32,406 (not including Fall Contest)  
-Collected 2,643 Campbell points during Fall Contest totaling 35,049  
-\$22,000 points = \$250 Visa gift card!!

Kara reported

Family Fun: -BINGO March 17<sup>th</sup> 6:30pm – 8:00pm

Kara reported

Family School Dance: -February 11th  
-Max & Erma's will be donating a Sunday Bar

Kara reported

Fundraising: -Profit of \$29,271.60  
-Pick Up Day went smoothly!

Kara reported

Giant Eagle/Ink Cartridges: -Apples for Students runs Oct. 1<sup>st</sup> – March 17<sup>th</sup> 2015  
-We had 808 supporters for October earning 513 points which = \$513!!  
-Code 0414  
-second point period begins November 5<sup>th</sup>

\*register online! PTO will get a check at the end of the year

\*Teresa will write up directions for Amazon Smile, link up with Haine school

On the back of one of the flyers has a photo of all the items we can link to.

Kara reported

Haine T-shirt Sales: -Sold 960 shirts!!!  
-Profit \$1,912  
-Delivered by first fieldtrip!!

Shawna reported

Holiday Shop: -Nov. 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup> @ 4:00pm – 7:30pm –Elementary LGI

\*\$6769.50 in sales!

happy with the turnout! profit of \$1200 to \$1500.00

about 50 notes that were written.

Raffle winners -

Stacy reported

Humanitarian: -Back to School Supplies for students in need  
-Look into Full Table Backpack Food Project  
-Milkweed planting  
-\$100 donation for Cranberry Fire Department  
-sending out reminders for pull tab collection for Ronald McDonald House  
-Looking into collecting "pouch" drinks  
-\$50 Gift card for Military Family

\* milkweed program to maintain the courtyard.  
possible toy drive after thanksgiving.

Jessica reported

School Store: LY \$815.91                      2014: \$593.00  
-Deposited \$370 for Oct.  
-next School Store Jan 5<sup>th</sup> & 6<sup>th</sup>

Kara reported

Spirit Nights: -LY \$2814.24                      2014: \$2207.00  
-Shearers Spirit Night raised \$131.00  
-Max & Erma's Oct.5<sup>th</sup> raised \$145.00  
-Five Below Dec. 4<sup>th</sup>-6<sup>th</sup> and Dec 11<sup>th</sup>-13<sup>th</sup>!!!!

\* we will get 15%

Kara reported

Spirit Wear: -LY \$1595.14  
-Sold \$4,952 of products  
-Profit \$1,190.75

Kara reported

Square 1 Art: -LY \$223.68                      2014: \$140.00  
-Mar. 3<sup>rd</sup> 6:30pm-8:00pm  
-Delivery for May 6<sup>th</sup>, 2016

Jill reported

Staff Appreciation:     -Week of Nov 16<sup>th</sup> Custodian Appreciation  
                                  -Cookie Trays for teacher lounge for holidays

\*NO NUTS!! about 4 dozen per tray, will need 7 trays- using the home helpers Dec 20th(monday)  
custodians \$25.00 gift card & a card  
Getting coffee for the offices!

Kara reported

TAG:   -Kicks-off in October

Kara reported

Website:     - New Casual Volunteers forms are on there  
                  -Facebook has 352 likes  
                  -Please send any pictures for Facebook/website

Kara reported

Yearbook: LY \$4611.00                      2014: \$4,268.00

We do not have a December General Board meeting! Happy Holiday's!!!

Next General Board Meeting: January 21st @ 9:15am - Cafeteria

Kara made motion to Vote Jodi Vanleer as co-chair - all approve

Meeting concluded at 10:16am